

NOTICE OF PROPOSED REGULATION

Date: October 27, 2005

REGULATION TITLE:
The Student Honor Code

REGULATION NO.:
6C1-4.017

SUMMARY: The proposed regulation is a significant revision to Academic Honesty Guidelines. The proposed regulation incorporates and adopts the University of Florida Honor Code, formerly regulation 6C1-4.0172, and also renames the “Academic Honesty Guidelines” “The Student Honor Code.” The proposed regulation also provides expanded and revised definitions of many violations enumerated in the Student Honor Code.

AUTHORITY: BOG Resolution dated January 7, 2003

COMMENTS CONCERNING THE PROPOSED REGULATION SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. The comments must identify the regulation you are commenting on.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS: Rebecca J. Holt, Executive Secretary, 123 Tigert Hall, Post Office Box 113125, University of Florida, Gainesville, Florida 32611, 352-392-1358 office, 352-392-4387 facsimile, regulations@ufl.edu.

NAME OF PERSON WHO APPROVED THE PROPOSED REGULATION: Dr. Patricia Telles-Irvin

THE FULL TEXT OF THE PROPOSED REGULATION IS ATTACHED TO THIS NOTICE.

REGULATIONS~~RULES~~ OF
UNIVERSITY OF FLORIDA

6C1-4.017 ~~Student Affairs: Academic Honesty Guidelines~~ The Student Honor Code:

Preamble: In adopting this Honor Code, the students of the University of Florida recognize that academic honesty and integrity are fundamental values of the University community. Students who enroll at the University commit to holding themselves and their peers to the high standard of honor required by the Honor Code. Any individual who becomes aware of a violation of the Honor Code is bound by honor to take corrective action. Student and faculty support are crucial to the success of the Honor Code. The quality of a University of Florida education is dependent upon the community acceptance and enforcement of the Honor Code.

The Honor Code:

We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.

On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied:

"On my honor, I have neither given nor received unauthorized aid in doing this assignment."

(1) All students are required to abide by the ~~Academic Honesty Guidelines~~ Student Honor Code ~~which have been accepted by the University and are set forth in this rule.~~

(2) The conduct set forth hereinafter constitutes a violation of the ~~Academic Honesty Guidelines~~ Student Conduct Code. Those adjudged to have committed such conduct shall be subject to the sanctions provided in Rule 6C1-4.016, F.A.C.

~~————(a)—— Cheating ——The improper taking or tendering of any information or material which shall be used to determine academic credit. Taking of information includes, but is not limited to, copying graded homework assignments from another student; working together with another individual(s) on a take-home test or homework when not specifically permitted by the teacher; looking or attempting to look at another student's paper during an examination; looking or attempting to look at text or notes during an examination when not permitted. Tendering of information includes, but is not limited to, giving your work to another student to be used or copied; giving someone answers to exam questions either when the exam is being given or after having taken an exam; giving or selling a term paper or other written materials to another student; sharing information on a graded assignment.~~

~~————(b)—— Plagiarism ——The attempt to and/or act of representing the work of another as the product of one's own thought, whether the other's work is published or unpublished, or simply the work of a fellow student. Plagiarism includes, but is not limited to, quoting oral or written materials without citation on an exam, term paper, homework, or other written materials or oral presentations for an academic requirement; submitting a paper which was purchased from a term paper service as your own work; submitting anyone else's paper as your own work.~~

~~————(c)—— Bribery ——The offering, giving, receiving or soliciting of any materials, items or services of value to gain academic advantage for yourself or another.~~

~~————(d)—— Misrepresentation ——Any act or omission of information to deceive a teacher for academic advantage. Misrepresentation includes using computer programs generated by another and handing it in as your own work unless expressly allowed by the teacher; lying to a teacher to increase your grade; lying or misrepresenting facts when confronted with an allegation of academic dishonesty.~~

~~(e) Conspiracy The planning or acting with one or more persons to commit any form of academic dishonesty to gain academic advantage for yourself or another.~~

~~(f) Fabrication The use of invented or fabricated information, or the falsification of research or other findings with the intent to deceive for academic or professional advantage.~~

(3) VIOLATIONS OF THE HONOR CODE AND SANCTIONS.

(a) Conduct Prohibited by the Honor Code. Students are prohibited from engaging in the following conduct:

1. Conduct Constituting Academic Dishonesty. A student shall not engage in conduct which constitutes academic dishonesty. A student commits academic dishonesty by engaging in conduct prohibited by this subsection. By engaging in such conduct, a student violates the Honor Code and becomes subject to the Student Conduct Code (6C1-4.016)

2. False or Misleading Statement for the Purpose of Procuring an Academic Advantage. A student shall not intentionally or in bad faith make a false or misleading statement for the purpose of procuring from the person to whom the statement is made an academic advantage for any student.

3. False or Misleading Statement Relating to an Honor Code Violation. In reporting an alleged Honor Code violation, a student shall not intentionally or in bad faith make a false or misleading statement. During the course of an Honor Code proceeding, or on final appeal following such a proceeding, a student shall not at any stage make a false or misleading statement to any person charged with investigating or adjudicating the guilt of the accused, reviewing a conviction of guilt, or determining or reviewing the appropriateness of the sanction or sanctions to be recommended or imposed.

4. Prohibited Collaboration or Consultation. A student shall not without express authorization collaborate or consult with another person in an academic activity. Prohibited collaboration or consultation shall include:

a. Collaborating when not authorized to do so on an examination, take-home test, writing project, assignment, or course required work.

b. Collaborating or consulting in any other academic or co-curricular activity after receiving written notice that such conduct is prohibited.

c. It is the responsibility of the student to seek clarification whether or not collaboration or consultation with another person is authorized prior to engaging in any act of collaboration or consultation. If a faculty member has authorized a student to collaborate or consult with another person in limited circumstances, the student shall not exceed that authority. If the student wishes to collaborate or consult with another person in circumstances to which the authority does not plainly extend, the student shall first ascertain with the faculty member whether the collaboration or consultation is authorized.

5. Prohibited Use of Materials or Resources. A student shall not use unauthorized materials or resources in an academic activity. Unauthorized materials or resources shall include:

a. Any paper or project authored by the student and presented by the student for the satisfaction of any academic requirement if the student has previously submitted substantially the same paper or project to satisfy an academic requirement and did not receive express authorization to submit the paper or project.

b. Any materials or resources prepared by another student and used without the student's express consent.

c. Any materials or resources which the faculty member has notified the student in writing are prohibited.

d. If a faculty member has authorized a student to use specified materials or resources, the student shall not exceed that authority. If the student wishes to use any material or resource to which the authority does not plainly extend, the student shall first ascertain whether the use is authorized.

6. Plagiarism. A student shall not represent as the student's own work all or any portion of the work of another. Plagiarism includes (but is not limited to):

a. Quoting oral or written materials, whether published or unpublished, without proper attribution.

b. Submitting a document or assignment which in whole or in part is identical or substantially identical to a document or assignment not authored by the student.

7. Use of Fabricated or Falsified Information. A student shall not use or present invented or fabricated information; or falsified research or other findings if the student knows or in the exercise of ordinary care should be aware that the information, research, or other findings have been falsified.

8. Interference with or Sabotage of Academic Activity. A student shall not do any act or take any material for the purpose of interfering with or sabotaging an academic activity. Sabotage includes (but is not limited to):

a. Removing, concealing, damaging, destroying, or stealing materials, or resources which are necessary to complete or to perform the academic activity.

b. Tampering with another student's work.

c. Stealing from another student materials or resources for the purpose of interfering with the student's successful completion or performance of the academic activity.

9. Unauthorized Taking or Receipt of Materials or Resources to Gain an Academic Advantage. A student shall not without express authorization take or receive materials or resources from a faculty member for the purpose of gaining an academic advantage.

10. Unauthorized Recordings. A student shall not without express authorization make or receive any recording of any class, co-curricular meeting, organizational meeting, or meeting with a faculty member.

11. Bribery. A student shall not offer, give, receive, or solicit a bribe of money, materials, goods, or services for the purpose of procuring or providing an academic advantage.

12. Submission of Paper or Academic Work Purchased or Obtained from an Outside Source. A student shall not submit as his or her own work a paper or other academic work that was purchased or otherwise obtained from an outside source. An outside source includes (but is not limited to) a commercial vendor of research papers, a file of research papers or tests maintained by a student organization or other body or person, or any other source of papers or of academic work that was authored or prepared by a person other than the student who submits it.

13. Conspiracy to Commit Academic Dishonesty. A student shall not conspire with any other person to commit an act that violates the Honor Code.

(4) Jurisdiction for Student Honor Code Violations

(a) Students charged with violations of the Student Honor Code shall have their cases heard by the appropriate person or body designated in 6C1-4.013. Unless otherwise noted, students may seek resolution through the Faculty Determination Process

53 Faculty Determination Process.

(a) When a student is alleged to have violated the ~~Academic Honesty Guidelines~~ Student Honor Code, the faculty member involved should meet with the student and attempt to determine if a disciplinary proceeding is warranted. The faculty member can request that the department chair or other appropriate University official attend this meeting as a witness. The faculty member may impose the sanction of Reduced or Failing Grade and an appropriate Educational Requirement specified in subsection ~~subsection~~ 6C1-4.016(2), F.A.C., without a prior recommendation if:

1. The faculty member confirms with the Dean of Students Office that the violation would be a first offense and no circumstances require the imposition of a sanction other than Reduced or Failing Grade and an Educational Requirement specified in subsection ~~subsection~~ 6C1-4.016(2), F.A.C.; and

2. The student and faculty member reach agreement as to a sanction.

(b) The student shall not be permitted to drop the class once informed of a suspected ~~academic honesty~~ Student Honor Code violation. Any class that is dropped in violation of this restriction shall be reinstated until the charges are resolved.

(c) The student's agreement to a sanction shall constitute a waiver of all other available adjudicatory procedures or appeals.

(d) The faculty member shall forward a copy of the agreement with the student's signature to Student Judicial Affairs.

(e) The faculty member involved shall refer the student to the Director of Student Judicial Affairs or his or her designee, rather than take action, if disciplinary action may be warranted, but it appears that:

1. The violation would not be a first offense;
2. A sanction such as Probation, Suspension, or Expulsion would be warranted; or
3. The student does not agree to the sanction proposed by the faculty member involved.

(f) A student who is charged with ~~an academic honesty~~ [Student Honor Code](#) violation by a faculty member and who does not agree to accept the faculty member's sanction or for whom the faculty adjudication process is not appropriate, as stated above, shall meet with the Director of Student Judicial Affairs or designee to be advised of the hearing procedures, the hearing options, and student's rights. The student shall indicate his or her choice of a formal hearing before the Student Honor Court, the Student Conduct Committee, or the Director of Student Judicial Affairs or designee. The case will then be referred to the appropriate body or person for investigation and action. Jurisdiction for Health Center students and College of Law students is provided in paragraphs 6C1-4.013(1)(d) and (e), F.A.C. If the selected hearing body is unable to conduct a hearing within the time provided under Rule 6C1-4.013, F.A.C., the Director of Student Judicial Affairs may reassign the matter to another hearing body or person pursuant to subsection 6C1-4.013(4), F.A.C.

~~Specific~~ Authority: [BOG Resolution dated January 7, 2003](#) ~~1001.74(1), 1006.60(4) FS.~~

~~Law Implemented 120.81(1), 1001.74(10), 1006.60(4) FS.~~

History--New 9-29-75, Amended 4-5-77, 2-11-82, 9-15-83, Formerly 6C1-4.17, Amended 5-18-92, 7-11-94, 4-30-95, 2-5-03, 7-19-05, _____.