

RULES OF
DEPARTMENT OF EDUCATION
DIVISION OF UNIVERSITIES
UNIVERSITY OF FLORIDA

6C1-6.008 IFAS; Faculty Evaluation.

(1) Each faculty member shall be evaluated annually. Unit administrators and District Extension Directors will complete the evaluation process including the prescribed evaluation forms by March 31 for all faculty. The Vice President for Agriculture and Natural Resources and/or each functional dean shall issue annually, or as needed, instructions about conducting the faculty evaluation including the prescribed evaluation forms.

(2) The evaluation for faculty members and County Extension faculty members include:

(a) A statement of situation including the description of the position the faculty member occupies in relation to long range unit mission and goals.

(b) A statement of annual work goals of the faculty member.

(c) An annual faculty achievement statement prepared by the faculty member.

(d) An evaluation ratings section including comments on both the faculty member and the unit administrator.

(3) The performance evaluation for each County Extension faculty member shall be conducted annually by the supervising District Extension Director. The Dean for Extension will revise and issue additional instructions on performance evaluation annually or as needed. The performance evaluation criteria include: (a) position description; (b) program development (planning, implementation, and evaluation); (c) affirmative action compliance-compliance

review; (d) professional improvement activities; (e) working relationship; and (f) critical incidents that are notably good or unacceptable.

Specific Authority 240.227(1) FS.

Law Implemented 240.227 (5), 240.245, 240.511 FS.

History--New 9-29-75, Formerly 6C1-6.08, Amended 5-19-93, 6-28-98.