

REGULATIONS OF
UNIVERSITY OF FLORIDA

6C1-2.012 University of Florida; Use of University Facilities and Services; Charges for Use and Admissions Charges.

(1) Fees for use of University facilities, including the use of outdoor areas as permitted under Rule 6C1-2.005, F.A.C., shall be charged as follows:

(a) Fees shall be charged to non-university groups, organizations and persons for the use of University facilities. The fees shall be set by the authority controlling the facility and approved by the President or the President's designee. Any additional services required by the user will be billed separately to the user by the department performing the service.

(b) University groups, organizations or persons and University affiliated persons, organizations, and groups shall be charged for the direct cost of services they require in the use of University facilities.

(2) Borrowing fees shall be charged for University of Florida libraries users who have no University of Florida affiliation.

(a) The fee shall be \$40.00 for four months or \$100.00 for one year for the general public. Members of the University of Florida Alumni Association or the Howe Society (the Friends of the University of Florida Libraries Special Collections) shall pay \$30.00 for four months or \$75.00 for one year.

(b) Individuals paying this fee will be entitled to borrow up to ten items for a 3-week loan period, but shall not be entitled to remote access to databases licensed by the Libraries or the use of interlibrary loan.

(3) The President or designee shall have the authority to waive or reduce any fee authorized under subsections (1) and (2) of this rule if the President or designee determines that such action furthers specific University program(s) and the University's mission.

(4) Photographic reproductions (negatives, slides, and prints) of materials owned by the University of Florida Libraries are made only upon payment of the appropriate fee. The requestor must obtain all necessary permissions for the copying, including copyright permissions, and must indemnify the University of Florida for any claims arising from the reproduction. The "George A. Smathers Libraries, University of Florida Reproduction and Use of Images Fee Schedule" (5-01) and "George A. Smathers Libraries, University of Florida Policy on Reproduction and Use of Images" (5-01), which must be signed by the requestor, are incorporated by reference and can be obtained from the George A. Smathers Libraries.

(5) Certificate of eligibility processing and enrollment status verification fee – A charge of \$50.00 shall be assessed in each fall and spring semester to a student requiring processing of a certificate of eligibility for F-1 or J-1 student status and enrollment status verification services.

(6) Transcript charge for Non-Students. A charge of \$12.00 shall be assessed for each transcript ordered by a person who is not a currently enrolled student.

(7) Admission Charges.

(a) Student groups and organizations permitted to use University facilities may charge an admission fee or provide for voluntary contributions only pursuant to Rule 6C1-4.006, F.A.C.:

(b) Except pursuant to a contract with the University, other groups, organizations, and persons permitted to use University facilities may charge an admission fee or provide for a voluntary contribution under the following conditions:

1. The fee or contributions are in an amount that covers the costs of the event only, or
2. The net proceeds are for a charitable institution or organization as defined in §501(c)(3) of the Internal Revenue Code of the United States.
3. A financial accounting is required to be made to the University in the case of either subparagraph 1. or 2. above.

(c) Fees and contributions may not be collected by groups, organizations or persons allowed to use instructional space.

Specific Authority: Board of Governors Resolution dated January 7, 2003.

History--New 9-29-75, Formerly 6C1-2.12, Amended 6-28-98, 6-24-99, 7-8-01, 3-12-03, 7-7-05, 3-14-08.